



# **COMPANY REGISTRATION**

## **(Basic Guide for Compliance Matters)**

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### CORPPASS REGISTRATION

- Every Singapore registered Company required to have Corppass to effect ALL reporting transaction with authorities.
- Related Article: [Registration of Corppass](#)

### COMPLIANCE ISSUE

- Upon successfully incorporated of the company, 1<sup>st</sup> decision you need to decide is **FINANCIAL YEAR END (FYE)**.
- Financial Year end is the key to determine the Compliance due date
- Related Article : [How to fixed Financial Year End](#)

### STANDARD REPORTING WITH IRAS

INCOME TAX GLOSSARY	MEANING
Year of Assessment (YA)	Year where income tax is calculated

- Reporting with IRAS is based on the YA: Year where income tax is calculated.
- And the assessment is for the income generated in the preceding year : from 1 January till 31 December .

Example :

(YA 2020 refer to income earned from January 2019 till december 2019)

- The following is the 2 basic filing require ALL Pte Ltd company to comply.

**ECI FILING**

- **ECI** is refer to Estimate Chargeable Income for the Company . And you are required to delare with IRAS **within 3 months from the financial year end**

**FORM CS / C FILING**

- Every November, all Pte Ltd company is required to Idoge in their Form C /Form CS to declare Company profit for the preceding year.
- And based on the declration, IRAS will issue Notice of Tax Assessment.

**STANDARD REPORTING WITH ACRA**

- Every Pte Ltd is required to submit Annual Return (AR) to ACRA after AGM.

Related Article: [What you need to Declare in Annual Return](#)

<b>ACRA GLOSSARY</b>	<b>MEANING</b>
Annual Return	Is a filing format with Bizfile
Annual General Meeting	Is annual meeting conducting once a year to approve the company financial report

**LIST OF DUE DATE**

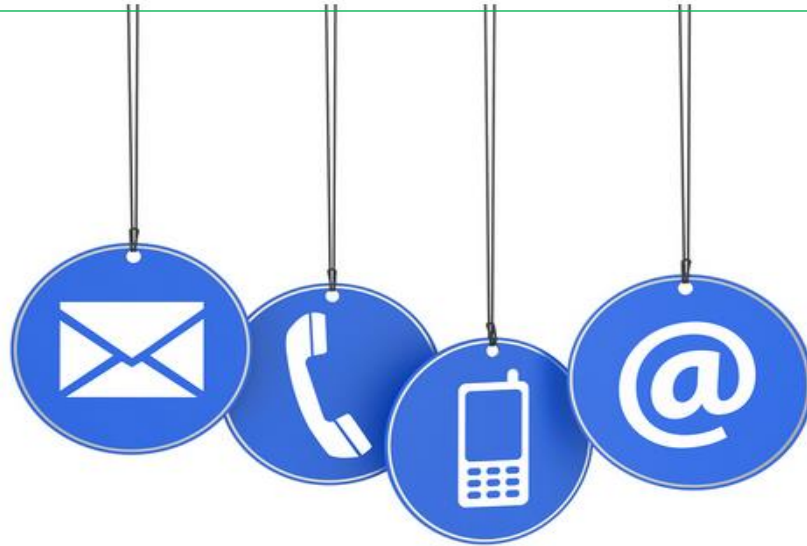
<b>Event</b>	<b>Due date</b>
To hold Annual General Meeting	Within 6 months from FYE
To file Annual Return	Within 7 months form the FYE
To file ECI	Within 3 months from the FYE
To file Form C S	Every November in the preceding year

**AUDITED / COMPLIANCE REPORT**

- To reduce company operation cost, company is given option to prepare report in Compliance OR Audited.
- If Company is getting bank loan or business is involved with business license, Audited report is required with the Qualified Auditor signature.

**THE END**

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